



# Part -Time Faculty Institute

Delphi Center for Teaching and Learning

The Delphi Center for Teaching and Learning proposes to offer all part-time faculty members the opportunity to participate in the Part-Time Faculty Institute. The goal is to provide part-time faculty with the tools and resources to assist them in becoming more effective educators in the classroom.

Upon completion, the participants should be:

- cognizant of UofL's mission;
- aware of policies and procedures of the academic branch;
- comfortable in UofL's learning community;
- equipped with more resources to enhance student learning in the classroom.

There should be a limited enrollment of 30 participants per semester. Receipt of a monetary stipend requires a part-time faculty member to complete three modules.

Completion of these three sessions makes the part-time faculty member eligible for \$150. Upon completion of all modules, the participant will receive \$150 toward a professional development opportunity.

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## Results of Survey Topics

Each session will be approximately 2 to 3 hours in length and offered afternoons and evenings.

|                                    | First | Second | Third | Fourth | Fifth | N/A |
|------------------------------------|-------|--------|-------|--------|-------|-----|
| Academic Freedom                   | 14%   | 0%     | 14%   | 27%    | 36%   | 2%  |
| Blackboard Training                | 32%   | 21%    | 14%   | 11%    | 18%   | 4%  |
| Departmental Policy and Procedures | 15%   | 15%    | 35%   | 5%     | 25%   | 5%  |
| Designing Online Learning          | 52%   | 26%    | 4%    | 7%     | 7%    | 4%  |
| Diversity in the Classroom         | 13%   | 26%    | 13%   | 26%    | 22%   | 0%  |
| Instructional Design               | 31%   | 34%    | 21%   | 0%     | 14%   | 0%  |
| Planning Course Strategies         | 35%   | 31%    | 19%   | 4%     | 8%    | 4%  |
| Strategies of Student Engagement   | 34%   | 23%    | 20%   | 17%    | 6%    | 0%  |
| Syllabus Development               | 18%   | 18%    | 36%   | 9%     | 14%   | 5%  |
| Teaching with Technology           | 30%   | 26%    | 15%   | 19%    | 7%    | 4%  |
| UofL Policy and Procedures         | 9%    | 18%    | 27%   | 18%    | 23%   | 5%  |

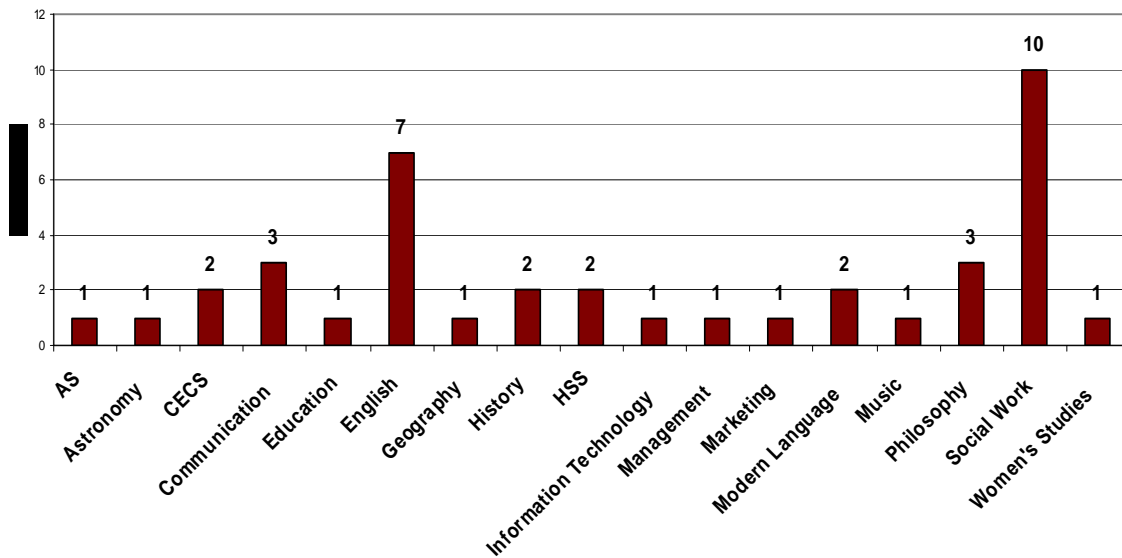
## Proposed Topics

Assessment and Grading  
Teaching to the Whole Student  
Using PowerPoint

## Part-Time Lecturer Institute Survey Results

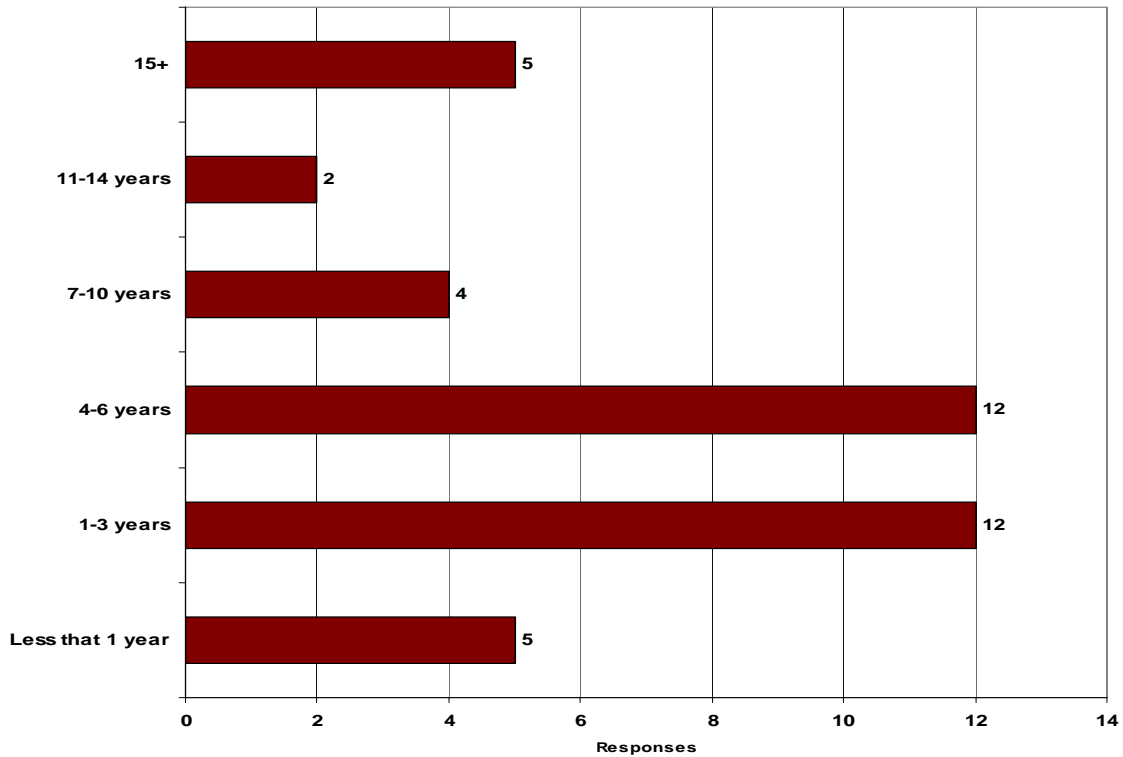
- 61 Visits
- 41 Completes

Question 1:  
In what discipline do you teach?



## Question 2:

How long have you taught as a part time instructor at UofL?



## Question 3:

Has training on teaching methodologies been made available to you in your time as a part time instructor?

- Yes—64%
- No—36%

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## Question 3: Comments

By seeking it out at the Delphi Center

In my own coursework as a doctoral student

Yes, the Kent School does an excellent job providing professional development for their part-time faculty.

As a doctoral student I took a teaching course.

If it has been available, I haven't heard about it.

Unless you can count that we can take courses for tuition reimbursement at our own discretion.

Not formally, but I have been give feedback from instructors on constructing classes and creating a syllabus, as well as informal instruction for Blackboard.

I have received a lot of training, most via my work in the English Department several years ago, as a PTL and as a GTA. Last year, however, I attended a performance-based instructional program offered to faculty.

## Question 4: If yes, what kind of training on teaching have you attended (Check all that apply)

|  |     |
|--|-----|
| Academic Freedom   | 7%  |
| Blackboard   | 79% |
| Creating a Curriculum Vitae  | 4%  |
| Departmental Policy and Procedures   | 32% |
| Diversity in the Classroom   | 25% |
| Instructional Design   | 32% |
| Planning Course Strategies   | 32% |
| Strategies of Student Engagement   | 29% |
| Syllabus Development   | 36% |
| Other—Developing a writing course, sexual harassment, PowerPoint, grading issues | 32% |

## Question 5:

The Delphi Center for Teaching and Learning is planning a Part-Time Faculty Institute to begin Spring 2005 that will encompass relevant topical discussions each month.

Would you be interested in attending?

- Yes—92%
- No—8%

## Comments

- If time permits
- Maybe—depends on the topics.
- Provided the times/dates/places were accessible to my schedule.
- As long as it is convenient to campus.
- I need to learn about Blackboard and PowerPoint.
- The Delphi Center is initiating a valuable asset for the contingent faculty. I applaud this contribution to the well-being and professionalism of the faculty.
- Although this is a worthy cause, I prefer to attend training sessions that are departmental specific. The department occasionally offers incentives to do so; would there be additional pay or other benefits associated with an Institute at the Delphi Center?

If the material was significant to improving my teaching and advancement opportunities, yes. Part-timers have serious time constraints.

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## Question 6:

If yes, what topics would be beneficial to you?

Please rank according to your preference.

|                                    | First | Second | Third | Fourth | Fifth | N/A |
|------------------------------------|-------|--------|-------|--------|-------|-----|
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## Question 7:

If the format were a monthly discussion, would evening, weekend, or weekdays work best for your schedule?

|         |     |
|---------|-----|
| Evening | 37% |
| Weekday | 61% |
| Weekend | 24% |

## Question 8:

If an incentive were provided, what would be your preference?

|  |     |
|--|-----|
| Monetary Stipend   | 57% |
| iPod   | 25% |
| PDA  | 20% |
| Other  | 15% |
| <i>- Useful information to take back and incorporate immediately</i> |     |
| <i>- I do not require anything to enhance my profession</i>          |     |
| <i>- Laptop, computer discounts, software</i>                        |     |
| <i>- No preference</i>   |     |
| <i>- Respect?</i>  |     |